



TOWN OF PORTUGAL COVE-ST. PHILIP'S

July 28 2009

Public Council Meeting called to order at 7:40 pm.

IN ATTENDANCE: Chair/Deputy Mayor: Keith Mercer
Councillors: Steve Andrews
Bill Fagan
Jon Seary
Town Manager Rodney Cumby
Town Clerk Judy Squires
Director External Operations Roy Burry
Town Planner Geralyn Lynch

Also in Attendance: Mayor welcomed gallery of 23 persons in attendance

ADOPTION OF AGENDA

Motion: Andrews/Seary
09-186 Resolved that the Agenda dated July 28, 2009, be adopted.
Carried
Unanimously

ADOPTION OF MINUTES

Motion: Andrews/Seary
09-187 Resolved that the Minutes of the **Public Meeting of July 14 , 2009**, be adopted with a change to seconder on Motion 09-172 from Butler to Seary.
Carried
Unanimously

BUSINESS ARISING

Town Manager's Report - Town Manager presented and responded to questions arising.

Deputy Mayor Mercer convened a Committee of the Whole meeting to take place after the Council meeting to discuss correspondence received from the Dept. of Works & Transportation regarding the ferry terminal traffic issue.

BUSINESS ARISING (Cont'd)

Councillor Butler noted that the position of Waste Water Operator has been applied for internally and the position of Assistant Sewer Treatment Plant Operator will be advertised externally.

Councillor Fagan recommended that the survey re Sunshine Park usage be postponed. It was decided that the item will be referred back to the Parks and Recreation Committee for further discussion.

COMMITTEE REPORTS

Planning and Development Committee – July 6, 2009

1. Civic# 21-27 Olivers Pond Road

Variance for building line setback, Zoning: Residential Rural (RR)

This application will be held for further consultation with the Dept. of Environment and Conservation concerning the stream.

2. Civic# 583-587 Old Broad Cove Road

Application to construct accessory building,

Zoning: Residential Med. Density (RMD)

This application will be held for further consultation with the Dept. of Environment and Conservation concerning the revised building plan.

3. Civic# 29 Dawn Allen Road

Application to construct an accessory building extension,

Zoning: Residential Rural (RR)

Motion:
09-188

Andrews/Seary

Resolved that the application for Civic# 29 Dawn Allen Road be conditionally approved, permitting the construction of an accessory building extension. Conditional approval shall be in accordance with the Municipal Plan and Development Regulations, with specific reference to Amendment 18 (2005), Regulation 11 Variances and Schedule C: Residential Rural. This application shall be subject to all other regulatory government agencies. Notice of the Variance shall be given to all persons whose land is in the immediate vicinity.

Carried
Unanimously

4. Civic# 98-100 Bugden Drive

Application for separate electrical service, Zoning: Residential Infill (RI)

Motion:
09-189

Andrews/Seary

Resolved that the application for Civic# 98-100 Bugden Drive be conditionally approved, permitting the addition of a separate electrical service. Conditional approval shall be in accordance with the Municipal Plan and Development Regulations. This application shall be subject to all other regulatory government agencies.

Carried
Unanimously

Addendum Item #16 referred to prior to remainder of report:

Civic #313 Bennetts Road

Application to construct Cul-de-sac and three unserviced single dwellings

Zoning: RI

Motion:
09-190

Andrews/Searcy

Resolved that Council In accordance with the Municipal Plan and Development Regulations, the Committee recommends that Council conditionally approve a 10 % variance to the 9 metre flanking street side yard requirement for Civic 313 Bennetts Road to allow for the construction of a 96-meters long cul-de-sac with three, un-serviced building lots. Notice of the Variance shall be given to all persons whose land is in the immediate vicinity.

Carried
Unanimously

5. Civic# 219 Old Broad Cove Road

Zoning: Residential Infill (RI) and Rural (RUR)

Correspondence received regarding Notice of Variance, staff to respond.

6. Town of Conception Bay South

Correspondence received regarding Amendment to the Conception Bay South Municipal Plan and Development Regulations. No objections to same.

7. Copy of correspondence from resident to Minister of Municipal Affairs

Committee is referring this letter to Finance and Administration Committee.

General Discussion items:

8. Civic# 288-298 Beachy Cove Road – Considered options for development in the pit area.

9. Civic# 1439 Portugal Cove Road – Noise concerns have been investigated and are in progress.

10. Civic# 606-650 Bauline Line - Noise concerns have been investigated and are in progress.

11. Civic# 26 Hardings Hill – Discussed policy regarding vacant buildings.

12. Civic# 15 Hussey Place – Authority (ADA) to provide response to Town in near future.

13. Comprehensive Development Scheme Areas – Awaiting information from Department of Transportation.

14. NEAR Plan – Minutes will be forwarded to Council.

15. Hilltop Lane – Site work has been completed. Investigating Development Regulations concerning parking and servicing of commercial vehicles on residential lots.

PERMIT REGISTER:

#	Permit #	Date Issued	Civic#	Road	Permit Type
1	09-211	7/2/2009	18	Franklyn Drive	General Repairs & Maintenance
2	09-212	7/6/2009	99-101	Bennetts Road	Demolition & Removal of Accessory Bldg.
3	09-213	7/6/2009	22	Mercers Road	Single Family Dwelling
4	09-214	7/9/2009	602-606	Indian Meal Line	Accessory Building
5	09-215	7/9/2009	24	Anglican Cemetary Road	General Repairs & Maintenance
6	09-216	7/9/2009	6	Salty Place	Occupancy Permit
7	09-217	7/9/2009	28-30	Legion Road	General Repairs & Maintenance
8	09-218	7/10/2009	253	Bauline Line Extension	Accessory Building
9	09-219	7/10/2009	26	North Point Road	General Repairs & Maintenance
10	09-220	7/10/2009	90	Tolt Road	Accessory Building
11	09-221	7/10/2009	571	Old Broad Cove Road	General Repairs & Maintenance
12	09-222	7/10/2009	336	Tolt Road	General Repairs & Maintenance
13	09-223	7/14/2009	3	Brentwood Avenue	Occupancy Permit
14	09-224	7/14/2009	146	Neary's Pond Road	Dwelling Extension
15	09-225	7/14/2009	4	Jones Place	General Repairs & Maintenance
16	09-226	7/15/2009	1	Somertons Lane	Dwelling Extension
17	09-227	7/15/2009	21	Mercers Road	Single Family Dwelling
18	09-228	7/15/2009	326-336	Bennetts Road	General Repairs & Maintenance
19	09-229	7/16/2009	8	Anglican Cemetary Road	General Repairs & Maintenance
20	09-230	7/17/2009	31-33	Brookside Place	Accessory Building

Parks, Recreation & Community Services

No meeting or report. Councillor Fagan noted that there are ongoing items same as last report and briefed Council about an upcoming Bicycle Trek event for September 19th.

Public Works Committee

No meeting or report.

Public Relations, Economic Development & Tourism Committee – July 23, 2009**1. Doors Open Program - Sept. 12-13th**

Six community sites will provide tours and/or information sessions in the Town.

2. Town sign quotes

Lowest quote \$3373.05 from Fast Signs. Three new welcome signs being erected at Thorburn Road, Portugal Cove Road & St. Thomas Line locations. Indian Meal Line and Bauline Line will also be replaced in the near future.

In response to Councillor Fagan's questions regarding quotes, Deputy Mayor Mercer indicated that the policy may need to be revisited.

3. Community Tourism/Information Kiosk

Staff revisiting the kiosk project for Thorburn Road & Portugal Cove Road . Staff will be seeking quotes for the construction.

4. Gateway proposal for Portugal Cove Ferry Terminal

Staff revisiting proposal done by Tract Consulting and will write the Dept. of Transportation & Works to verify that provided the necessary resources were available, that the Town can acquire clearance to construct a new facility.

5. Historical Road Signs

The Heritage Committee is working on acquiring historical information on the origins of street names in the community.

6. Street signs

There are 40-50 more signs that will be replaced with the new sign format.

7. Other signs

Decals with the new logo have been ordered and they will be applied over the old town logo on town signage.

Policy Review Committee – no meeting.

Deputy Mayor Mercer requested that Councillors review the report from the committee meeting of June 19th, in particular four items referenced in the email.

Finance & Administration Committee – July 9, 2009

1. Accounts for Payment

Motion: Andrews/Seary
09-191 Resolved that Council pay the accounts (over \$5,000) in the amount of \$34,021.96

Carried
Unanimously

2. Atlantic Planners Institute – request for sponsorship

Motion: Andrews/Seary
09-192 Resolved that Council donate \$200 to the 2009 Atlantic Planners Institute Annual Conference and AGM to be held Nov 18-20, 2009.

Carried
Unanimously

3. General Election 2009

Motion: Andrews/Seary
09-193 Recommend that the following dates and appointments be made for the upcoming General Election 2009:
Nomination Day - set for one day to receive nominations for Mayor and nominations for Councillors on Tuesday, September 1, 2009, between the hours of 8 a.m. and 8 p.m. at the Town Office, 1119 Thorburn Road.
Advance Poll – set for one day, Tuesday, September 22, 2009, between the hours of 8 a.m. and 8 p.m. at the Town Office, 1119 Thorburn Road
Appointment for Alternate Returning Officer - Tracy Duff appointed
Polling Stations for Election Day – there will be two polling station at the following locations: (1) Royal Canadian Legion, Legion Road and (2) the Recreation Center, Thorburn Road.

Carried
Unanimously

4. Municipal Assessment Agency – 2010 Assessments

For info: Correspondence from the Agency advises that 2010 is a reassessment and the average residential property is increased by 20% and the average commercial property is increased by 14%.

Note: Committee is preparing a draft policy for Council's consideration which will deal with the taxation issues for some property owners resulting from assessment increases.

CORRESPONDENCE

a) Canadian Union of Postal Workers – Petition to save public post offices and rural delivery - item referred to Finance & Administration Committee

b) Dept. of Transportation & Works – Hardings Hill/terminal area traffic Committee of the Whole meeting convened to address this correspondence.

c) North East Avalon ACAP – request for support for NAACAP/Green Team initiative re water conservation

Referred to PREDT Committee. Councillor Fagan suggested partnering with them for their rain-barrel program as we did with the composters campaign.

d) Dept. of Municipal Affairs – Commissioner of Oath stamp for Mayors Wording provided for stamp, Town Clerk to take care of this item.

e) Dept. of Municipal Affairs – Long Service Awards for Mayors, Deputy Mayors and Councillors for 12 to 30 years of service.

Town Clerk will review and submit this information to Municipal Affairs.

f) Royal Canadian Legion – Thank you letter received for our donation Deputy Mayor Mercer notes that Mayor Collins requested that this letter be acknowledged.

GENERAL/NEW/UNFINISHED BUSINESS

1. Town Plan - Councillor Fagan inquired regarding feedback from Municipal Affairs regarding the Town Plan and the Town Planner advised - none to date.

2. Report from mediator for Dispute Resolution - Councillor Fagan inquired and was advised by Deputy Mayor Mercer that there was no report to date.

ADJOURNMENT

Motion: Andrews/Seary

09-194 Resolved that this meeting be adjourned. Time 8:30 pm.

Carried

Unanimously.

Acting Mayor Keith Mercer

Judy Squires, Town Clerk