



TOWN OF PORTUGAL COVE-ST. PHILIP'S

May 5, 2009

Public Council Meeting called to order at 7:35 pm.

IN ATTENDANCE:	Deputy Mayor (Chair)	Keith Mercer
	Councillors:	Steve Andrews
		Darrell Butler
		Bill Fagan
		Jon Seary
	Town Manager:	Rodney Cumby
	Town Clerk:	Judy Squires
	Director of Finance/Admin	Terrilynn Smith
	Town Planner:	Geralyn Lynch

Also in Attendance: Deputy Mayor welcomed gallery of 18 persons in attendance.

ADOPTION OF AGENDA

Motion: Andrews/Seary
09-102 Resolved that the Agenda dated **May 5, 2009**, be adopted.
Carried
Unanimously

ADOPTION OF MINUTES

Motion: Andrews/Butler
09-103 Resolved that the Minutes of the **Public Meeting of April 21, 2009**, be adopted .
Carried
Unanimously

BUSINESS ARISING Town Manager's Report – was presented and read by the Town Manager who responded to questions arising. Councillors Fagan and Butler will arrange a meeting with Planning Staff regarding item 2 and 3, bottom of April 21/09 minutes page 6, and Town Manager will arrange a meeting regarding 2 legal opinions and all non-owned Town roads. The Town Manager also advised that the Town Clerk is doing research on 'tabling'.

COMMITTEE REPORTS

Planning and Development Committee – April 27, 2009

1. 99-107 Dogberry Hill Road

Application to subdivide property and construct two single dwellings (Back Lot development) Zoning: RMD

09-104
Motion:

Andrews/Butler

Resolved that the application for Civic# 99-107 Dogberry Hill Road shall be conditionally approved, permitting the subdivision of property and the construction of two single dwellings, one of which will be a back lot development. Conditional approval shall be in accordance with the Municipal Plan and Development Regulations, with specific reference to Policy 3.4.2.1(v) and Schedule C: Residential Medium Density, Condition 13 regarding back lot development. This application shall also be subject to all other regulatory government agencies.

Carried
Unanimously.

2. 12 Country Garden Road

Application to subdivide property and construct a single family dwelling – Zoning RMD

Deferred – staff to conduct a site visit.

3. 727-775 Bauline Line Extension

Application to subdivide property and construct a single dwelling – zoning RUR

Motion:
09-105

Andrews/Butler

Resolved the application for Civic # 727-775 Bauline Line Extension shall be conditionally approved permitting the subdivision of property and the construction of a single dwelling. The single dwelling is listed as a discretionary use and is necessary to support the agricultural operation. Conditional approval shall be in accordance with the Municipal Plan and Development Regulations. This application shall also be subject to all other regulatory government agencies. Regulation 32 requires the advertisement of a proposed discretionary use.

Carried
Unanimously

4. Civic # 987-995 Indian Meal Line -

Application to subdivide property & construct a single dwelling – Zoning RI

Motion:
09-106

Andrews/Seary

Resolved that the application for Civic # 987-995 Indian Meal Line shall be conditionally approved, permitting the subdivision of property and the construction of a single dwelling. Conditional approval is based on the submission of a drainage plan for the property, and shall be in accordance with the Municipal Plan and Development Regulations. This application shall also be subject to all other regulatory government agencies.

Carried
Unanimously

5. Correspondence re subdivision proposal

Proposal not in conformity with the Town’s Plan and Regulations.
Town Planner noted applicant not interested in changes to the proposal, therefore no meeting necessary.

**6. Department of Municipal Affairs
Appeal Hearing Decision – 117 Beachy Cove Road**

Submitted for information – the Board upheld the Town’s decision.

PERMITS ISSUED:

#	Issued Date	Civic	Street name	Permit Type
1	4/9/2009	1437	Portugal Cove Road	General Repairs & Maintenance
2	4/13/2009	128	Old Broad Cove Road	Accessory Building
3	4/14/2009	1375	Thorburn Road	Accessory Building
4	4/14/2009	35	Windsor Heights	Accessory Building
5	4/16/2009	11-17	Bauline Line Extension	Single Family Dwelling
6	4/17/2009	430	Dogberry Hill Road	General Repairs & Maintenance
7	4/17/2009	152	Beachy Cove Road	General Repairs & Maintenance
8	4/17/2009	67-69	Skinners Road	Accessory Building
9	4/21/2009	5	Jenny Lynn Drive	Occupancy Permit
10	4/21/2009	1520	Thorburn Road	Landscaping
11	4/22/2009	1567	Thorburn Road	Single Family Dwelling
12	4/23/2009	9	Netherwood Street	Single Family Dwelling
13	4/23/2009	1811	Portugal Cove Road	General Repairs & Maintenance
14	4/23/2009	25	Abbott's Road	Dwelling Extension
15	4/24/2009	1836	Portugal Cove Road	Accessory Building
16	4/24/2009	5	Woodhaven Road	Single Family Dwelling

Parks, Recreation, & Community Services - no meeting

Public Works Committee – April 28, 2009

1. Update on Renovations to Recreation Center

Approximately 80% complete and within budget.

2. 2-4 Dogberry Hill Road Extension

Further information required before making a decision on this item.

3. Update on status of West Point Road & Bayview Hgts

Additional parcel of property required, awaiting response from correspondence sent to parties involved.

Public Relations, Economic Development & Tourism Committee
– May 1, 2009

1. Request for Proposal – WindGeneration

Referred to Finance & Administration Committee.

2. Meeting with Farmer’s Market Vendors

Meeting to be held to discuss the upcoming PSCP Farmer’s market.

3. Harbour Authority

Meeting to be held to discuss the future use of both harbours in the community.

4. North Atlantic Marina & Recreational Boating Conference - Lewisporte

Seary/Andrews

Motion:
09-107

Resolved that one Councillor as well as the Executive Assistant attends the upcoming North Atlantic Marina & Recreational Boating Conference from June 18-20 and that if any other Councillors feel they would benefit from this, that they also attend.

Carried
Unanimously

5. Town signage

Directional signage updated with new logo manufactured with reflective material for better visibility. Committee is also seeking quotes to replace the outdated Town Welcome signs as per Town’s Graphic Standards Manual.

Note: Councillor Fagan suggested having the Policy Development Committee student review existing policy on permitted and unpermitted signs, Town Planner advised that the Town has Regulations in place for same.

Policy Development Committee – May 4, 2009

Councillor Fagan presented a verbal report of the meeting which provided an update of Ms. Barnes work to date and also discussed Stop Work Orders. Ms. Barnes will survey other municipalities for procedures for same.

Finance & Administration Committee – April 16, 2009

1. Accounts for payment

Andrews/Seary

Motion:
09-108

Resolved that Council approve the accounts for payment in the amount of \$18,256.52.

Carried
Unanimously.

2. Classification of Town Clerk & Director of External Operations Positions

Motion: Andrews/Seary
09-109 Resolved that the Town Clerk and the Director of External Operations be placed at step five of each of their respective current classifications and that the Town Manager do a further classification review of both positions.
Carried For: Mercer, Andrews, Seary
Against: Butler, Fagan

3. Accounting Technician

Motion: Andrews/Seary
09-110 Resolved that the Town place an internal job posting for the position of Accounting Technician. This position will be responsible for accounts payable, accounts receivable and payroll.
Carried For: Mercer, Andrews, Seary
Against: Butler, Fagan

Note: Discussion followed items 2 and 3 and the Town Manager responded to questions/concerns raised by Councillors Fagan and Butler.

Councillor Fagan stated for the record that he had a problem with both organizational review reports.

4. Wind Generation Project

Motion: Andrews/Seary
09-111 Resolved that the Town prepare and post an RFP (Request for Proposal) for exploring funding opportunities and market availability for the proposed Wind Generation Project.
Carried For: Mercer, Andrews, Seary
Against: Butler, Fagan

Note: Councillor Andrews noted that the posting would not happen until we receive the confirmation letter from Minister Dunderdale indicating no legislative reason not to proceed. Councillors Butler and Fagan voiced their concerns about this item.

5. Request for Donation – Learys Brook Junior High

Motion: Andrews/Seary
09-112 Resolved that Council donate \$50.00 to Leary’s Brook Junior High to assist with their Annual Blitz Day Fundraiser.
Carried
Unanimously

6. Banking Resolution

Motion: Andrews/Seary
09-113 Resolved that as per Section 76(2) of the Municipalities Act that the authorized signing authorities for the Town will be any two of the Mayor or Deputy Mayor and the Director of Finance & Administration and/or the Town Clerk.
Carried
Unanimously

CORRESPONDENCE

1. FCM- Members Advisory

Information for all members interested in running for a position on FCM National Board of Directors. Deadline May 15, 2009.

GENERAL/NEW/UNFINISHED BUSINESS

1. Text amendment to the Development Regulations for the Heritage and Mixed Used Zone

Councillor Fagan suggested changing the definition of the word ‘shop’ and ‘business’. The Town Planner advised that the amendment is only a draft at this time, has not yet been finalized and that it will go to Council for review once finalized.

ADJOURNMENT

Motion: Andrews/Butler
09-114 Resolved that this meeting be adjourned. Time 8:30 pm.
Carried
Unanimously.

Mayor Norm Collins

Judy Squires, Town Clerk